***A school development plan for the opening year***

*This is a strategic document, typically constructed by the principal designate and senior team, which sets out the main objectives that the school wishes to achieve within the first years. This includes success indicators, actions, staff responsible, timelines and costings for the opening and subsequent years.*

Template Action Plan

Note: This is provided for guidance purposes; schools can choose to present their action plan in alternative formats if they wish.

SCHOOL: Ref no: DATE:

Priority Areas for Development Identified by Self-evaluation:

Where are we now? (with reference to priority areas for development noted above and informed by evidence)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Outcomes** | **SMART**  **Targets** | **Timescale** | **Actions to bring about**  **improvement** | **Time/materials/staff development**  **including costings** | **Staff/lead responsibility** | **Success criteria** |
|  |  |  |  |  |  |  |

Strategies to Monitor and Evaluate: