

Job Description

Local Governors

The Beckmead Trust



www.beckmeadtrust.org



Job Description

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| Job title | Local Governor |
| School/Service | Various Schools within the Trust (see below) |
| Department/Team | Governance |
| Term | Approx. 15 hrs per term |
| Salary | Voluntary Role |
| Location | Flexible |

Purpose of the role

The Beckmead Trust operates a network of schools across the South East, dedicated to educating children with special educational needs. We are currently entering an exciting period of change and are seeking community-minded volunteers to join our new shared local governance boards starting this September.

Where You Can Make an Impact

We are recruiting governors for boards in the following regions:

Sussex

- Ropemakers Academy
- Flagship School
- St Georges House

Essex

- Sir Geoff Hurst
- Greenwell Academy
- Moundwood Academy

London

- ArtsXchange
- Ian Mikardo
- Roundwood School and Community Centre

Croydon

- Beckmead Park
- Chaffinch Brook
- Beckmead College

You do not need to live in one of these areas to be considered for a board position. Many of our governors live across the country with board meetings often taking place online.

Duties and responsibilities

As a Local Governor, you will contribute to the day-to-day oversight of a school within the Trust, working closely with the Headteacher to provide support, constructive challenge, and professional expertise. Throughout the academic year, you will help ensure that the school maintains a culture of high expectations, delivering excellence in education and enabling every student to succeed.

You will be part of a dedicated team focused on maintaining strong governance, with particular emphasis on representing the voice of parents and the wider community.

While the Trust Board manages high-level strategy, legal and financial decision-making, our local governors guide decision-making by focusing on:

- **Standards & Curriculum:** You will look at school attendance and how well students are learning, monitor the quality of teaching, and hold the Headteacher accountable for the school's educational success.
- **Safeguarding & Wellbeing:** You will help ensure the school is a safe, happy place by monitoring the welfare and safeguarding of both students and staff.
- **Community & Communication:** You will represent the views of parents, pupils, and the wider local community, ensuring good communication between the school and the people it serves.
- **Support School Leaders:** You will help make decisions regarding the performance and pay of the Headteacher and Senior Leadership team.

From time to time, you may be asked to join small, temporary committees to help with specific situations. This might include:

- Helping to interview and hire the Headteacher or other senior staff.
- Reviewing complaints made against the school.
- Helping to resolve staff matters, such as grievances, disciplinary issues, or pay appeals.

What We Are Looking For

You don't need prior experience in education to be a fantastic governor. We value diverse perspectives and are looking for individuals who can:

- **Collaborate:** Work effectively as part of a dedicated team.
- **Time Commitment:** Dedicate approximately 15 hours per term (including meetings and preparation). Meetings take place 6 times every school year. We really count on you to be there! If you miss three meetings in a row without a reason accepted by the Chair, you may be asked to step down. Governors serve a 4-year term, which you can choose to renew when it ends.
- **Uphold our values:** You will help shape the school's goals and champion the Beckmead Trust's **vision and values**. You must follow our Code of Conduct, keep sensitive school discussions completely confidential, and always declare if you have a personal conflict of interest (such as a personal connection)
- **Contribute:** Bring your unique professional or personal insights to the board.

Helpful Resources

- [Academy Trust Governance Guide](#)
- [NGA Governance videos](#)
- [Brighton & Hove council series of recruitment videos](#)
- [Governors for Schools Resources](#) including a [recruitment quiz](#)

To apply

Fill out the application form and send it to recruitment@beckmeadtrust.org with 'Local Governor Application and your name' in the subject line.

Governors will begin their term in office from September 2026 and we will be recruiting on a rolling basis so we recommend you get your application in as soon as possible.

If you have any queries, or require further more information contact:
recruitment@beckmeadtrust.org

