

# Public Examinations & Assessment Statement



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| <b>Approved on:</b>        | 16 July 2026      |
| <b>Approved by:</b>        | Board of Trustees |
| <b>Last reviewed on:</b>   | July 2026         |
| <b>Reviewed by:</b>        | Jayesh Parmar     |
| <b>Next review due by:</b> | July 2027         |

## Our Commitment to Excellence and Integrity

At The Beckmead Trust, we are committed to ensuring that the management and administration of all examinations and assessments run effectively, efficiently, and with the highest level of integrity. Our primary goal is to provide a fair, accessible, and highly secure testing environment that allows every candidate to demonstrate their true ability and achieve their best possible outcomes.

Across all our centres, we operate under a unified framework of rigorous compliance. We adhere strictly to the regulations, instructions, and guidance published by the Joint Council for Qualifications (JCQ) and all relevant awarding bodies.

## Regulatory Adherence

The Beckmead Trust strictly enforces all current JCQ regulations, including the *General Regulations for Approved Centres* and *Instructions for conducting examinations*. The Head of Centre at each of our schools holds ultimate accountability for ensuring continuous compliance. The shared experience of all exam colleagues ensures all centres are supported by highly trained Examinations Officers, SENCos, and Senior Leadership Teams.

## What We Will Do (Our Operational Standards)

To guarantee the security, equity, and resilience of our examination processes, The Beckmead Trust and its respective exam centres **will always**:

- **Ensure Security and Confidentiality:** Maintain absolute security of all examination materials before, during, and after exams. We utilise approved secure storage facilities and strict "second pair of eyes" protocols for handling exam papers.
- **Champion Accessibility and Equity:** Actively recognise our duties under the Equality Act 2010. Our SENCos will rigorously assess and apply for Access Arrangements and Reasonable Adjustments to ensure that candidates with learning difficulties, disabilities, or temporary injuries are appropriately supported without compromising the integrity of the assessment.
- **Maintain Robust Contingency & Cyber Security Plans:** Uphold comprehensive contingency plans, including off-site backups, alternative site arrangements, and strict cyber security measures (including Multi-Factor Authentication and staff cyber training) to protect candidate data and coursework from disruption or cyber-attacks.
- **Train and Empower Staff:** Ensure that all staff involved in the exam process—from Senior Leaders to Invigilators—receive regular, comprehensive training and updates on JCQ regulations.
- **Investigate and Report Irregularities:** Take all reasonable steps to prevent malpractice and maladministration. We will immediately report any alleged, suspected, or actual incidents—including the misuse of Artificial Intelligence (AI)—to the relevant awarding

body.

- **Manage Conflicts of Interest:** Maintain transparent records and mitigate risks regarding any conflicts of interest, such as centre staff who are related to candidates or taking qualifications themselves.

## What We Will NOT Do

To maintain the uncompromised integrity of our qualifications, The Beckmead Trust **will not:**

- **Compromise on Regulations:** We will never bypass or bend JCQ or awarding body regulations for the convenience of candidates, staff, or parents.
- **Tolerate Malpractice or AI Misuse:** We will not accept the unauthorised use of Artificial Intelligence in internally assessed coursework or any form of candidate or staff malpractice.
- **Allow Unauthorised Access:** We will not permit untrained staff, unauthorised personnel, or electronic devices into secure exam rooms or secure storage facilities.

## Local School Policies

While The Beckmead Trust sets the overarching standards for compliance and integrity, specific operational policies—such as those regarding food and drink in exam rooms, managing late arrivals, emergency evacuations, and internal appeals—are managed locally.

Candidates, parents, and stakeholders are encouraged to contact the Examinations Officer at their specific Beckmead Trust school to request detailed local policies, candidate handbooks, or specific access arrangement procedures.

*This statement reflects The Beckmead Trust's overarching Exams Policy for the current academic cycle and is reviewed annually to ensure ongoing compliance with all regulatory updates.*